

WHISSENDINE PARISH COUNCIL MEETING

Minutes of the Parish Council Meeting held on Monday, 12th May 2014, in the
Village Hall, Whissendine

Present:

Mr D Clements	Mr R Comber
Mr T Edmunds	Mr W Farr
Mr D Hatton	Mrs P Lake
Mrs C Moss	Mrs A Mould

In attendance: Mrs Jen Lacey (Parish Clerk)

4414: Public Time

At 7.20pm Mr Farr welcomed Parish Councillors. There were no members of the public present

4514: Co-option of 3 additional Parish Councillors

The candidacy of Mr Clements, Mr Edmunds and Mrs Moss had been approved at the previous meeting. They had now completed the Register of Interests and all were invited to sign a Declaration of Office. Copies of these documents would be forwarded to RCC with the new Councillors' details.

4614: Apologies for absence: Mrs L Arnold 's apologies were accepted.
The Ward Councillor had a meeting at RCC.

4714: Election of a Chairman & Vice-Chairman

- a) Chairman: Mr Hatton, 2nd by Mrs Mould, proposed Mr Farr as Chairman.
There being no other nominations, Mr Will Farr was declared elected.
- b) Vice-Chairman: Mrs Mould, 2nd by Mrs Lake proposed Mr Comber as Vice-Chairman.
There being no other nominations, Mr Rob Comber was declared elected.
Declarations of Office were signed by the Chairman and Vice-Chairman

4814: Appointments

a) Planning Committee

This to consist of the Chairman and Vice-Chairman with Mr Clements, Mr Hatton, Mrs Lake, and Mrs Mould with delegated authority to deal with minor planning matters between meetings. The quorum for the committee to be 5, with other councillors invited to substitute if sufficient members were unavailable.

b)Representatives: Parish Forum: Mr Comber, Mrs Lake and Mrs Mould
L&RALC: Mrs Lake

c) Community positions: Village Hall Committee: Mrs Moss
WEG: Mr Comber
Sports Club Liaison: Mrs Arnold

d) Responsibilities Tree warden & fences: Mr Clements

(Mr Clements was informed the trees on The Banks and alongside the brook near the Village Green were Parish Council's responsibility, but any with visible problems could be identified for an expert check to be recommended. The Clerk to provide details of the RCC contact).

Play Area:
Website:

Mrs Mould
The Clerk with Ms Reynolds' assistance

4914: Declarations of pecuniary or other interest: None

5014: Minutes of the Parish Council Meeting of 7th April 2014

These were approved on the proposal of Mr Hatton without correction or amendment.

5114: updates on ongoing business not covered by agenda items

a) 4814b: Village shop waste bin

Cory had been contacted and were looking for a suitable bin to site outside the shop at low cost, but had not yet been able to supply one.

5214: Reports from Councillors

a Youth Club

Mr Comber confirmed that this had met for the last time as RCC was no longer funding the provision of the leaders. The cupboard had been emptied and money remaining in the account had been donated to the Sports Club.

b) Whissendine Environmental Group

Mr Comber reported that a second grant had been obtained with conditions that were acceptable to the group. The work on improving the footpath area near to the old chapel in Ashwell Road would be able to begin in the autumn. It was anticipated that the Parish Council would be asked for funding to support this.

It was noted that young trees planted on The Banks had been vandalised. Only one remained. It was agreed that they had most probably been sited too close to the play equipment and area most used by youngsters.

c) Ward Councillor

Mr Montgomery had confirmed his recommendation of Came & Co but had not reported any new business.

5314: Planning Matters

a) 2014/0353/FUL Stables to replace the existing block at The Pastures, Cow Lane

The replacement structure was considered to be too large, and particularly too high for its open countryside location. It would be visible and dominate the landscape as the existing timber block did not. It would be recommended a new structure should be smaller and timber clad if brick built.

Resolved: these observations to be put to RCC Planning Dept.

b) Planning updates:

The reserved matters for the proposed bungalow to the rear of 41 Main Street had been approved with particular specifications.

5414 Annual Risk Assessment:

a) 2013-14 Insurance Policy

The three year fixed term policy with Zurich had ended, and estimates had been obtained for new policy. Came & Co were specialists in Parish Council insurance and the cover extended to employees, Councillors and volunteers on Council business. The policy was considered good value.

Resolved: to take out a policy for 3 years with Came & Co. at £584.50, proposed by Mrs Mould.

b) To review areas of risk that are the responsibility of the Council.

The Model Parish Council Risk Assessment Guide was considered point by point, as applicable. It was noted that Village Hall insurance was in place.

A check to be made that the Speed Indicator Device was covered by with the amount specified for street furniture in the policy.

5514: The Banks

a) Report on the project to upgrade the entrances

There had been two anonymous objections to new cycle racks being placed in front of new fencing and hedging was requested as screening. It was agreed this was impractical as if the racks were out of sight they would not be used. It was thought possible that nearby residents believed some type of shed was to be constructed, rather than a very small rack. Reassurance to be given in the Grapevine.

It was agreed that the recommendation that full size, rather than junior, hoops be installed should be followed, and considered that three hoops only would be required. This would mean six bikes could be stored and it was unusual for there to be more. RCC to be informed.

b) Maintenance report

The barking around the swings had been done. Mrs Lake remarked that the site was in good order with no maintenance required currently.

c) Complaint

It was noted that there had been misuse of the area very late on Good Friday evening. Noise had disturbed residents who had reported it to the police. No damage had occurred.

5614: Highways Matters

a) Meeting with Mr Tomlinson

The Clerk had circulated dates suggested by Mr Tomlinson, but had not received a response of availability from Councillors. Mr Comber and Mrs Lake indicated they had not received the messages and confirmed that the Clerk should secure a date of time with Mr Tomlinson as soon as possible and confirm by telephone as well as email.

b) Signage on Cow Lane

The Clerk had contacted RCC without a response. It seemed sensible to include this issue in discussions with Mr Tomlinson.

c) Maintenance

It was agreed the Clerk should find a contractor to clean the village sign.

It was noted that the bus shelter had been knocked again, but a minor repair had been made.

5714: Financial business

a) Audit report & adoption of the 2013-2014 accounts

The accounts had been returned from the internal audit at Lamin & White without amendment or comment. Adoption was proposed by Mr Hatton and agreed. They were signed off by the Chairman in preparation for the external audit.

b) Completion of the Annual Governance Statement

Notice of requirements had been circulated in advance. It was resolved that confirmation could be given on each point. Proposed by Mr Hatton.

c) Financial Report for April 2014

The precept of £20,000 had been received by bank transfer into the current account. The Clerk had placed £10,000 on deposit until it was needed to accrue a small amount of interest. The invoice for the Clerk's December salary had been received from RCC and payment of this would conclude 2013-14 financial business. The VAT reclaim had been submitted.

The Long Clawson land rent had been received for payment into the charity account.

d) Payment was agreed for the following accounts:

• Came & Co (Insurance)	£ 584.50
• RCC - Clerk's salary (2013-14)	£ 784.37
• EON Electrical Supply	£ 385.13
• Impressions	£ 212.00
• Lamin & White (internal audit)	£ 192.00
• Room hire for APM	£ 25.24
• Caretaker	£ 12.60

The £280.61 repayment of the contribution to the WEG grant from WREN had been received and paid in. There was £765 to pay in for Grapevine advertising.

e) Village Hall price rises

Notice of these had been supplied, but it wasn't clear what the Parish Council would be expected to pay for regular monthly meetings.

5814: Defibrillator discussion

It was noted that demand for a defibrillator had increased recently. However, Councillors were remained unsure that there was necessity, and it seemed that difficult to determine a suitable location in the village that would make the device accessible and where there was an electrical supply. It was resolved to keep the matter under review.

5914: Correspondence

a) Parish Forum information from RCC

To be circulated.

b) Citizen s Advice information and donation request

It was agreed that this would be circulated and considered at the next meeting with other grant/donation applications.

The meeting finished at 9.00pm

2nd June Parish Council Meeting Village Hall 7.15pm