

WHISSENDINE PARISH COUNCIL

Minutes of Parish Council Meeting held on **Monday 5th November 2018**
7.15 pm in the Village Hall, Whissendine

Present.	Mr Will Farr (Chairman)
	Mr D Hatton, Mrs L Arnold (late), Mrs C Moss, Mr R Comber, Mr T Edmunds, Mrs P Lake
In attendance	Dr S Lammin (Honorary Parish Clerk)
Also in attendance.	Mr I Arnold Rutland County Councillor
	Angela Kuc

The Chairman opened the meeting at 19:15 hours.

13049. Questions or comments from the public
None

13050. Apologies for absence: Linda late

13051. Declaration of pecuniary interest in any matter on the agenda:
None received

13052. To approve the minutes of the meeting held 1st October 2018
The minutes were approved without amendment, proposed by Mr Hatton, seconded by Mrs Moss

13053. Reports from Councillors

- a) Rutland County Councillor Mr Arnold reported that he had meeting re housing allocation in local plan; if all goes to plan Whissendine should only have to accommodate 20 extra houses up to 2036. If Woolfox development goes ahead it could mean 10,000 new homes off A1; new town (c15 year plan).

Post Office not responded to Ian re Melton Rd post box.

b) Reports of meetings attended by Parish Councillors: none attended.

13054 Planning matters

- a) To consider those plans received between 2nd October and 5th November 2018 **2018/1073/FUL** 9 St Andrews Close: extension and alterations: extension will project building-line in front of neighbouring fence and the building will almost reach the pavement. It may be an over development of the plot.

Mrs Arnold joined the meeting at this point.

2018/0831/FUL 25-27 Stapleford Rd: ceramics studio, revised proposal. The additional drawing submitted does not add to the Parish Council's knowledge of the site. The tandem parking layout still raises a risk of on-street parking.

2018/0986/FUL Land adj 55 Stapleford Rd: demolition of barn and replacement with 2x detached houses and detached garage. There is a public footpath immediately adjacent to the site. No comment offered on development.

b) Planning updates

None received

13055 Consideration of RCC's consultation on Local Transport Plan (LTP):

Maintenance of morning bus service is essential for adults getting to work as well as children reaching school and this feedback should be provided to RCC.

13056 The Banks

a) Maintenance of The Banks: the grass was cut in October under the contract, as the growing season was delayed. It was **AGREED** the maintenance contract should roll over for a third year, unless the contractor wishes the contract terms amended significantly. Any significant change to trigger a tender process.

b) Play area Inspection: It was noted that RoSPA Playsafety were willing to undertake the inspection. The cost for an inspection in May 2019 would be £137 plus VAT. An inspection within 6-weeks would cost £291.50 plus VAT. It was **AGREED** that a May inspection be scheduled.

c) Dalby Tree Care has removed the willow that split in September storm and stacked the cut logs on the north bank of the stream.

d) The need for repair of the broken stile between the two children's play areas was debated. It was **AGREED** to authorize the Clerk to obtain estimates for repair.

13057 Highways/Village Maintenance:

a) Maintenance matters:

i RCC has proposed a plastic bollard be sited directly under eaves of the shelter at the front to force the vehicles to keep wide while turning. RCC will not fund replacement in case of damage. It was **AGREED** to accept RCC's offer.

ii It was noted that the naturalised verge outside the church has been trimmed as requested.

b) The resubmission of a request to RCC Highways Capital Programme for provision of a passing place in Cow Lane was **AGREED**.

13058 Financial business

a) Updated Estimated Accounts.

These were received from the Honorary Clerk.

b) Progress with handover: details from the outgoing Clerk are not comprehensive so that an in-depth examination and reconciliation of the accounts will be undertaken with any variances reported at a future meeting. The change of mandate will also be pursued with the bank.

c) Salaries review: It was **AGREED** that any and all employees will be paid at least the National Minimum Wage plus £0.50. The Clerk was authorized to increase salary payments up to NMW plus, on an ongoing basis, where any wage falls below the threshold.

d) To consider invoices received and approve payments as appropriate.

The following amounts were agreed:

Maintenance of the Banks	£300.00
Emergency tree felling	£650.00
Training	£ 75.00
Laptop, drive and software	£525.00
Village caretaking	£ 47.63

e) The request for £200 financial assistance for Whissendine Environmental Group, under s137 Local Government Act 1972 was debated and it was **AGREED** to make the grant.

f) Following review of the WPC register of assets the addition of the new PC and external drive was **AGREED**.

g) It was **AGREED** to check for the inclusion of the speed reactor signs on the asset register and to insure them.

h) The report from the external auditor was considered and it was **AGREED** that the independence of the internal auditors should be actively preserved in future.

i) The Council's Financial Regulations were reviewed and it was **AGREED** that an amended version be adopted to reflect changes in accepted good practice and recommendations from auditors.

13058. On-going business not scheduled elsewhere on agenda

a) The terms under which the solicitor is to be instructed to act in relation to common land registered was **AGREED**. There was also a review of the evidence to support her efforts. She is to be requested take action to preserve that land as common land and allow us to remove the fences to permit maintenance.

b) The action sheet was reviewed and there were no significant actions outstanding.

c) An update on progress with 1918 armistice centenary commemoration in village was received. Positions of posters marked up and posters to go up imminently.

d) The arrangements for this year's Christmas Tree were considered and it was **AGREED** that Mr Hatton should order it; if it is not gifted it will be purchased.

e) The inclusion of Teigh as part of the Whissendine Ward was considered and it was **AGREED** that no objections be raised.

13059. Correspondence received in October from:

Rutland County Council (RCC) re bollard for bus shelter

RCC re LTP consultation

RCC re: consultation on review of polling districts
Shouler & son: income from Long Clawson land, half-year to 10/10/2018
Chair Whiss. Craft & Prod Show Cttee: request for £150 for printing.

Meeting closed 9.30pm.

Any member of the public may view copies of letters and documents held by the Parish Council by appointment with the Clerk (whisspcclerk@gmail.com)