

WHISSENDINE PARISH COUNCIL

Minutes of Parish Council Meeting held on **Monday 2 September 2019**
7.15 pm in the Village Hall, Whissendine

Present.

Mr Will Farr (Chairman)
Mr Hatton, Mrs Moss, Mr Comber, Mr
Greenlay and Mrs Arnold.

In attendance

Dr S Lammin (Honorary Parish Clerk)
Mrs Stacey Underwood
Mrs Rosemary Powell (County Councillor)

Meeting opened at 19.15 hrs

- 13170 Any questions or comments from the public: None received
- 13171 Apologies for absence received from: Mrs Pat Lake (holiday).
- 13172 Declaration of any pecuniary interest in any matter on the agenda: None received
- 13173 To approve minutes of the meeting held on 15 July 2019: proposed by Mrs Moss and seconded by Mr Hatton.
- 13174 Reports from Councillors:
- a) Report from Mrs Rosemary Powell, Rutland County Councillor:
Local Plan consultation likely to be end of 2019 now.
CX of RCC visited village, cycle-path being raised again as an issue as is accessibility via buses.
Verge maintenance is an issue, meeting on 8 July 2019, seems not to have caused an improvement.
Post box yet to be moved.
Passing place on Cow Lane due by end September.

Mrs Arnold joined the meeting.
 - b) Reports of meetings attended by Parish Councillors:
Mr Greenlay fed back positively on training he attended at LARAC.
- 13175 Planning matters
- a. To consider undecided plans received between 15 July and 2 September 2019:
2019/0742/FUL 7 Station Road and **2019/0719/FUL** 95 Main Street received during summer recess and response date now passed.
 - b. Planning updates received:
2019/0013/APPEAL 9 St Andrew's Close- refusal decision by RCC now subject of appeal.

13176 The Banks

- a. Feedback from the Children's Play Equipment Ad-hoc Sub-Group:
The group has met 3 times: the last 2 meetings- 10.30am and 3pm 2 September. One company has drafted a design and provided costings, following a site visit. Mrs Moss showed the schematic to the meeting.
- A second company attended to assess the site, on the afternoon of 2 September and are currently preparing plans and costings.
- b. Update on quotes received for new play equipment and decision on progress: A report for decision will come to the October meeting.
- c. Update on prices for painting swings and climbing frames and decision on progress: No prices obtained – no contractors have time.
- d. To consider quotes for fencing repairs on the Banks and decision on progress: Parish Councillors received a written report from the Clerk, which was circulated with the agenda for this meeting. It was AGREED that Quote 3 for £1458.20 be accepted.
- e. To consider quotes for cutting hedging on the Banks and decision on progress: It was noted that despite many invitations only one company chose to quote for the job, the late harvest has meant that the chances of obtaining more quotes and still getting the work done before the wet weather set in was slim. Overgrowth was now compromising the safety of some users. It was AGREED that the quote for £1683.04 be accepted.
- f. Any other matters arising on the Banks: The tree work was completed on time. New combination locks to be sourced for the gates.

13177 Highways and village maintenance matters for report and to agree any necessary action:

- a. Matters for report requiring action: Gulley adjacent to car that seems abandoned (but is taxed and insured) cannot be reached.

Fix my street to be used to report overgrown hedge adj 4 Stapleford Rd across path; and an overgrown brambles/thistles across the path in Station Road. The owner of 4 Stapleford Rd will also be written to by the Parish Council.

13178 Financial Business

- a. To receive financial reports for July and August 2019: The accounts were reconciled to 31 August 2019 with £24269.01 in the current account.
- b. To consider invoices received in late-July and August and approve payments, as appropriate:

Village Caretaker (June)	£ 41.37	
Village Caretaker (July)	£ 68.23	
Office expenses, inc. software	£ 170.14	
Meeting room costs (Jan-Jun)	£ 97.50	
Election expenses	£ 187.69	
External audit	£ 240.00	
Tree-work in The Banks	£ 1280.00	(Minute 13154b)
Banks maintenance (July)	£ 300.00	
Banks maintenance (August)	£ 336.00	

- c. To consider requests for grant support from:
- i Citizens advice Bureau requested support for their work. It was AGREED to give a grant of £100.
 - ii Whissendine Village Hall requested partial support for their repair works for 2019 totalling £3600. It was AGREED to give a grant of £1000.
 - iii Whissendine Sports Club requested £1137.00 to cover the cost of Solicitor's advice in establishing ownership and regularizing the trust. (Minute 12926 of 2 October 2017 records that the Parish Council agreed to meet solicitor's costs up to £3000). It was AGREED to meet the costs to date in full: £1137.00.
- d. To consider the external auditor's comments and the notice of conclusion of audit of 2018-19 accounts:
The auditor is satisfied that the information submitted for audit was in accordance with proper practice and raised no matters as cause for concern that relevant legislation/regulatory requirements had not been met.

They wished Parish Councillors to note that the internal auditor had used last year's form so did not comment on internal control objectives K or L. They wish the Parish Council to seek assurance, from elsewhere, that these control objectives have been met.

Objective K only applied if the Parish Council declared itself exempt from a limited assurance review in 2017/18. The Council claimed no such exemption. L related to providing proper opportunity during the Summer of 2018 for the exercise of public rights in accordance with the Regulations. The previous Clerk displayed the public notice on the Village notice board between 11 June and 20 July 2018 and displayed the notice on Whissendine.net (where it remains). These control objectives were therefore met.

It was also noted that as the previous internal auditor, Ian Bain, has now retired Lee Hills of Hills Accountants has agreed to take on the role.

13179 On-going business not scheduled elsewhere on agenda

- a. Chattertons Solicitors: an update was received from Philp Robson
- b. Defibrillator at the church, project has gone quiet Rob Comber to chase up.
- c. The decision of the appointments sub-committee to appoint Sue Lammin to the paid post of Clerk was noted and agreed. The decision followed the interviews of candidates immediately prior to the Parish Council meeting,

13180 Correspondence

Rutland County Council 30 July email re: Safer Villages Initiative
Notification of Conference on 4 September 2019: A Health Plan for Rutland

Meeting closed at 20.45hrs

Any member of the public may view copies of letters and documents held by the parish council by appointment with the Clerk: whisspcclerk@gmail.com