

WHISSENDINE PARISH COUNCIL

Minutes of Parish Council Meeting held on **Monday 2 November 2020**
7.15pm, virtually via Zoom

Present.

Mr Will Farr (Chairman)
Mrs Moss, Mrs Lake, Mrs Arnold, Mr
Greenlay and Mr Hatton.

In attendance

Dr S Lammin (Parish Clerk)
County Councillor Mrs Rosemary Powell
Mr Keith Fairbrother and Mr M Harman.

Also in attendance.

Meeting opened at 19.16 hrs

13327 Any questions or comments from the public:

Mrs Powell raised some issues about an item later on the agenda (7b) concerning Terms of Reference for a Neighbourhood Planning Steering Group. A preliminary draft had been circulated. There is also an RCC template in existence. Mrs Powell was concerned the draft was silent on: matters of finance, dissolution of the steering group and conduct within the group meetings. She was also concerned that any steering group should not be required to meet monthly.

13328 Apologies for absence received: None.

13329 Declaration of any pecuniary interest in any matter on the agenda: None received

13330 To approve minutes of the meeting held on 5 October 2020: proposed by Mr Hatton and seconded by Mrs Moss.

13331 Reports from Councillors:

- a. Report from Mrs Rosemary Powell, Rutland County Councillor: Covid19 is still influencing business at RCC. Regular RCC briefings are being circulated. There are still regular County Council meetings, via Zoom. A decision is still awaited on the outline planning application relating to 66 dwellings off Stapleford Rd. Mr Greenlay asked a question about RCC's role in risk assessment of public rights of way crossing fields with grazing cattle. Mrs Powell offered to discover if they had such a role. It was acknowledged that there is specific legislation regarding public rights of way.

- b. Reports of meetings attended by Parish Councillors: None

13332 Planning matters

- a. To consider plans received between 6 October and 2 November 2020:
 - i. 2020/1030/FUL rear extension 1 Foxhill: No comments offered.
 - ii. 2020/0992/FUL replacement conservatory 26 Foxhill: No comments offered.
- b. Planning updates

2020/0969/FUL extensions 29 The Nook – approved by RCC with conditions to protect Ash tree (TPO).
- c. RCC Local Plan update: Parish Council responses submitted; rep 20101301 relates to Policy H1, rep 20101302 relates to Policy H2 & H3 and rep 2010303 relates to Policy EN5. Receipt acknowledged 16 October 2020 at 2.11pm.

13333 Neighbourhood Planning

- a. To agree the establishment of a Neighbourhood Development Plan steering Group: It was AGREED such a group should be established as a sub-committee of the Parish Council. Mr Farr, Mr Greenlay and Mrs Moss volunteered to participate in a neighbourhood planning process. Mr Farr volunteered to Chair the sub-committee. It was AGREED that there should be an informal preliminary meeting of interested parties in November/December. Mrs Powell offered to arrange that meeting and her offer was gladly accepted.
- b. To agree the terms of reference for the Whissendine NDP Steering Group: The draft terms were discussed. In relation to frequency of meetings of a steering group it was AGREED that meetings should normally be bi-monthly unless operational imperatives required a greater frequency, at the discretion of the Steering Group. The absence of financial obligations in the draft terms of reference were discussed. As the Steering Group is a subcommittee of the Parish Council the Council will be obligated to provide resources; this is consistent with the terms of the Service Level agreement that the Parish Council must enter into with RCC. Provision of resources could require the Parish Council to apply for grant-funding. Regarding the dissolution of the Steering Group the draft terms have the group as a limited-life task and finish group to dissolve after the plan has been prepared to consultation-stage. The conduct of participants is covered within the draft terms and adopts the RCC Code of Conduct. It was also noted that as a sub-committee of the Parish Council the Steering Group would be bound to publish agendas and hold meetings open to the public (for observation), record minutes of meetings and publish them in a timely manner in the same way the Parish Council does; it was AGREED the draft terms should reflect these duties.

13334 The Banks

- a. Update on hedging contract: All works completed by Thursday 14th October.
- b. To consider any maintenance issues arising: None

13335 Highways and village maintenance: None

13336 Financial Business

- a. To consider financial report for October
The details of expenditure were received: as of 31 October 2020 the Parish Council will have £15733.40 remaining in the budget after settling the expenses incurred, the accounts are reconciled. There are sufficient funds for planned expenditure.
- b. Invoices received in October and approve payments, as appropriate:

Village Caretaking (September)	£ 78.37
Q2 Salary with on costs	£1476.25
Banks maintenance (October)	£ 84.00
Banks hedge cutting	£ 1683.04*
New dog fouling sign	£ 26.34**
Village Caretaking (October)	£ 73.76

*Amount agrees with 2019 quote
** This is a reclaim for monies spent by the Clerk
- c. To review the WPC register of assets
WPC register of assets was AGREED as accurate.

13337 On-going business not scheduled elsewhere on agenda

- a. Christmas Tree to be ordered w/b 9 November, Chairman to advise detail.
- b. Fence near Mill Grove – There has been renewed local interest in this matter. The Parish Council has sought legal advice. It would cost a significant amount to pursue any remedy through the Courts and the solicitor discovered no grounds on which to base a case. It was AGREED there should be no further action on this matter.

13338 Correspondence

2/11/2020 general email from Cliff Bacon requesting PCs to respond to RCC's Local Plan s19 consultation

2/11/2020 email from RCC re Covid Lockdown Briefing 3 Nov 4pm

31/10/2020 copy email on Parking consultation response to RCC

28/10/2020 copy email on Parking consultation response to RCC

26/10/2020 copy email on Parking consultation response to RCC

13/10/2020 email from RCC arranging to cut back bush bottom Paddock Close but querying whether RCC should be maintaining that land.

Meeting closed 20.19 hrs

Any member of the public may view copies of letters and documents held by the parish council by appointment with the Clerk: whisspcclerk@gmail.com