

WHISSENDINE NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of the Steering Group Meeting held on **Wednesday 22 September 2021**
7.00pm, at Whissendine Village Hall

Present. **Mr Kevin Thomas (Chair)**
Mr Will Farr, Mr Paul Greenlay, Mr Geoff Clyde, Mr Ed Walker, and Ms. Aimee Middleton.

In attendance Dr S Lammin (Parish Clerk)

Meeting opened 19.05 hrs

67. To take any questions or comments from the public: None
68. Apologies for absence: Mrs Powell, Mr Law, Mrs McClusky, Mrs Moss and Mr Nicholl
69. Declaration of any pecuniary interest in any matter on the agenda: None
70. To note changes to membership of the group: Mrs McClusky has withdrawn from the group.
71. To agree the minutes of the meeting on 22 July 2021: Proposed by Mr Farr, seconded by Mr Paul Greenlay, the minutes were AGREED.
72. Update on events and feedback on leaflet/website responses:
Leaflets: 23 physical returns now since Classic Car, Flower Festival and Craft Fair and about the same number via the website; c10% return so far. Responses mapped showing good geographical spread within village.
Issues covered in the responses: parking near school. no more luxury housing, flooding, public transport. Feedback to be provided in December Grapevine.
Website recently updated and public information video links added about the NP process.
73. Update on tasks allocated and new items in programme timetable:
Hannah committed to recording information and providing postcards for a competition. She has also provided links to questionnaire-templates.
74. Preparing the householder questionnaire:
Ed Richardson and Ed Walker have both offered to develop a questionnaire. This to be ready for printing by mid-October. Questionnaire to be hand delivered in the first 10 days of November 2021 by Steering Group volunteers.
75. Financial reports.
of receipt of grant from Groundwork, and associated conditions:
A further grant of up to £5775.00 has been received towards the consultant's support for production of the Neighbourhood Plan in 2021-22. (Total grant funds this year: £7606).
There are conditions attached and any unspent allocation is refundable to Groundwork at the end of March 2022.

a. Notification of total expenditure to date:

Invoices received since July:

Grapevine Group for magazine articles	£425.00
---------------------------------------	---------

Total expenditure to date:	£612.78
----------------------------	---------

Any member of the public may view copies of letters and documents held by the parish council by appointment with the Clerk: whisspcclerk@gmail.com

- b. Notification of that expenditure to date which eligible under the terms of the grant:
Eligible spend: £475.16

76. Notification of appointment of Urban Vision Enterprise CIC to assist the Steering Group:
At their meeting on 6 September 2021 Whissendine Parish Council appointed Urban Vision Enterprise Ltd (Minute 13442).
77. Update on the evidence gathered and that still required:
In Connor's absence information gathered was unclear but it was known that it is being developed.
78. Future public/consultation events:
'Planning and a Pint' on 6 and 12 October 17:30-19:30 in the White Lion.
Public consultation needed in early November 2021. To be in Village Hall, possibly on a Saturday (13th or 20th) 10.30 to 12 or 2 to 3.30. Refreshments and raffle to be considered.
79. Next meeting with consultant:
1st or 8th October 10-12 Neighbourhood tour: the preferred date was 8 October 2021.
80. Any business not elsewhere on the agenda: None
81. Agree the date of the next meeting:
The following dates have been booked:
Thursday 21 October 2021
Wednesday 24 November 2021
Wednesday 22 December 2021
Thursday 20 January 2022
Tuesday 22 February 2022
Wednesday 23 March 2022.

Meeting closed 19.59 hrs.