

WHISSENDINE NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of the Steering Group Meeting held on **Thursday 20 January 2022**
7.00pm, at Whissendine Village Hall

Present. **Mr Kevin Thomas (Chair)**
Mrs Rosemary Powell, Mr Will Farr, Mr Geoff Clyde, Mr Ed Walker, Mrs Cynthia Moss, Mr Tony Law and Mr Paul Greenlay.

In attendance Dr S Lammin (Parish Clerk)
Two members of the public

Meeting opened 19.02hrs

98. To take any questions or comments from the public: Mr Drabble's personal views regarding the location of any future housing development within the village were read to the group (at his request). In particular his belief that new development should be focused north and south of the existing settlement; in preference to extending east or west.
99. Apologies for absence: Mr Ed Walker and Ms. Ami Middleton.
100. Declaration of any pecuniary interest in any matter on the agenda: None
101. To note any changes to membership of the group: None
102. To agree the minutes of the meeting on 21 October 2021:
Proposed by Will Farr, seconded by Rosemary Powell the minutes were AGREED; and signed by the Chairperson.
103. Report on results of the household questionnaire distributed in October/November 2021:
All hard copies entered online: 122 responses (from 518 households) c22% response-rate. All areas of village, all age groups represented. Responses varied some wanted no new houses, some prepared to accept growth. Concerns were expressed about current infrastructure. Nothing expressed was new information but it does provide an evidence-base. The raw data is available on an Excel-spreadsheet, a statistical report is needed. Rosemary Powell and Sue Lammin will do some initial statistical evaluation with a view to producing a readable report.
104. Update on progress on other data gathering and any outstanding need:
Data gathering on hold until any further need is identified. The consultant is producing a new template.
105. Update on technical support demanded and provided so far to assess housing need:
Technical support has been provided to assist the group in identifying housing need. They will look at the number RCC must provide and look at the parish need, pro rata. They will also look at housing mix, affordability, unmet social-housing demand, etc.
106. Update on technical support procured and provided so far for design issues:
No initial meeting yet. Kevin will contact the consultant.

107. Update on website and communication:
Nothing in Grapevine for February unless the deadline is extended. The survey will be reported as soon as the information is available. Winners of the postcard competition was presented with prize at school assembly (Omicron prevented attendance).
108. Financial reports.
The accounts have been reconciled. Invoices have been authorized by the Parish Council since the October meeting.
- a. Notification of total expenditure to date:
Total expenditure to date: £1219.78 (inclusive of VAT) [VAT: £18.53]
- b. Notification of that expenditure to date which eligible under the terms of the grant:
Eligible spend: £828.60 (not including VAT)
- c. Confirmation of the terms of the grants and the limitations of their duration: Funds have been granted by 'Groundwork': up to £1831 for agreed activities and up to £5775 for the Consultant's hours. None of the Consultant's hours have yet been invoiced. All unspent grant is refundable to Groundwork before 1 April 2022.
109. Feedback from meetings with consultant(s) since October and issues arising, not already covered: Mrs Powell has contacted the consultant about invoice deadlines for the financial year 2021-22.
110. To consider policy recommendations:
- a. Consider if the group wish to accept the development limits for the village provided by the PLD in RCC's draft Local Plan abandoned in 2021...or identify new sites (with clear criteria) and so amend the boundary. The meeting AGREED the Planning Authority's planned limit of development (PLD) should be retained.
- b. Consider if the group wishes to make any recommendation on housing-mix; will be delayed until the HNA results are available.
- c. Consider if the group wishes to make any recommendation about protection of historic landscape/heritage. The meeting AGREED that heritage was important in the village and appropriate policies should be included in the plan (to include policies for the windmill).
- d. Consider if the group wishes to make any recommendations about surface water and runoff rates for new developments (given the flash-flood issues affecting the village centre). It was AGREED that holding times were important in developing policies to reduce flash-flooding.
- e. Consider if the group wish to make recommendations for other policy matters, such as: design characteristics, community facilities, employment (that would support development of: display/sale of retail goods, sale of food/drink on premises, financial and professional services, indoor sport, health services, creche, offices, etc.); transport (such as charging points for cars, on-plot parking proportionate to dwelling size to reduce need for on-street parking), etc. These policies are expected to evolve as more information comes in but it was AGREED that public charging points could be positively represented in the Neighbourhood Plan.
111. Any business not elsewhere on the agenda: None
112. Agree the date of the next meeting:
The following dates have been booked:
Tuesday 22 February 2022
Wednesday 23 March 2022.

Meeting closed 20.18hrs.