

WHISSENDINE NEIGHBOURHOOD PLAN STEERING GROUP

Minutes of the Steering Group Meeting held on **Tuesday 22 February 2022**
7.00pm, at Whissendine Village Hall

Present. **Mr Kevin Thomas (Chair)**
Mrs Rosemary Powell, Mr Geoff Clyde, Mrs Cynthia Moss,
and Mr Tony Law.

In attendance Dr S Lammin (Parish Clerk)

Meeting opened 19.20hrs

113. To take any questions or comments from the public: None
114. Apologies for absence: Will Farr
115. Declaration of any pecuniary interest in any matter on the agenda: None
116. To note any changes to membership of the group: None
117. To agree the minutes of the meeting on 20 January 2022:
Proposed by Geoff Clyde, seconded by Tony Law the minutes were AGREED; and signed by the Chairperson.
118. Plans for publication of results of the recent household questionnaire: All raw data are too difficult to publish in detail. To publish graph summary on website and sign-post it via the Grapevine. 50 copies of graph summary to be available; (Parish Clerk to arrange copies) to be available at the Village Meeting on 16 March.
119. Update on progress towards writing-up plan: No draft planned until policies, design codes, etc. available from contractors. The contractors estimate up to 6-months to produce codes. Housing Needs Analysis should be available by end of March.
120. Update on website and communication: Website has been updated as of 20 February 2022. New website-lead being sought within the group.
121. Update on any new items needed in programme timetable: New milestones to be added and updated plan to be circulated to next meeting.
122. Financial reports.
The accounts have been reconciled. Invoices have been authorized by the Parish Council. A VAT reclaim has been submitted. Funds have been granted by 'Groundwork': up to £1831 for agreed activities and up to £5775 for the Consultant's hours.
 - a. Notification of total expenditure to date:
Total expenditure to date: £3187.78 (inclusive of VAT) [VAT: £333.53]
 - b. Notification of that expenditure to date which is eligible under the terms of the grant:
Eligible spend: £2481.60 (not including VAT)

123. Feedback from meetings with consultant(s) since January and any issues arising:
All consultants in communication. The wind corridor needs confirming. The consultant's final invoice needs to be in by 4 March 2022.
124. To consider policy recommendations:
- a. Consider if the group wishes to make any recommendation about protection of historic landscape/heritage.
 - b. Consider if the group wishes to make any recommendations about surface water and runoff rates for new developments (given the flash-flood issues affecting the village centre).
 - c. Consider if the group wish to make recommendations for other policy matters, such as: design characteristics, community facilities, employment (that would support development of: display/sale of retail goods, sale of food/drink on premises, financial and professional services, indoor sport, health services, creche, offices, etc.); transport (such as charging points for cars, on-plot parking proportionate to dwelling size to reduce need for on-street parking), etc.

No change from last meeting except action to confirm if consultant is expecting further input from the group.

125. Any business not elsewhere on the agenda: None

126. Agree the date of the next meeting:
The following date has been booked:
Wednesday 23 March 2022.
Tuesday 26 April 2022.
Wednesday 18 May 2022 (informal)
Wednesday 22 June 2022

Meeting closed 19.53 hrs.