

## WHISSENDINE PARISH COUNCIL

Minutes of Parish Council Meeting on **Monday 7 February 2022**  
**7.15 pm**, held in the Village Hall, Whissendine.

**Present.**

**Mr Will Farr (Chairman)**  
**Mrs Arnold, Mrs Moss, Mrs Lake,**  
**Mr Greenlay, Mrs Wilkins, Mr Comber,**  
**Mr Harris and Mrs Arnold.**

**In attendance**

**Also in attendance.**

Dr S Lammin (Parish Clerk)  
County Councillor Rosemary Powell  
Two residents of Cow Lane, a resident of Main Street, Mr K Thomas, Mr Harman and Mr Richardson.

Chairman opened the meeting at: 19:15 hours.

**13505** To take any questions or comments from the public:

a) Presentation from the 'Flood Action Group': Mr Harman outlined the origins, membership and objectives of the group. He extended an invitation to a member of the Parish Council to attend future group meetings to observe.

b) Any other matters

Two residents from Cow Lane wished to register their concerns about the adverse effects on their lives if application 2022/0028/FUL were to be granted by RCC. In particular they were concerned about smells and fumes arising so close to their home.

A resident of Main Street was concerned about issues arising should 2022/0028/FUL be granted by RCC. His concerns centred on food smells, litter and a worsening of the parking problems on Main Street.

Mr Richardson referred to his comments at the January meeting of the Parish Council regarding flood events in the village. He suggested flood issues could be attenuated by damming the brook west of Oakham Road. He was keen to have it noted that the Parish Council had not recently sought advice from an engineer with specialist knowledge of hydrology.

Mr Harman sought to clarify that in his recent emails to the Clerk he intended no allegation of financial impropriety on the part of the Parish Council to be inferred from his questions.

**13506** Apologies for absence: None

**13507** Declaration of any pecuniary interest in any matter on the agenda: Mrs Moss declared an interest in Item 3c application 2022/0028/FUL and will withdraw from the meeting during that debate.

Mrs Wilkins declared an interest in item 3c application 2022/0128/FUL and will withdraw from the meeting during that debate.

**13508** To approve minutes of the meeting held on 3 January 2022: Proposed by Mrs Lake, seconded Mrs Moss, the minutes were approved and signed by the Chairman.

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**13509**

Reports from Councillors:

- a. Reports of meetings attended by Parish Councillors: Mrs Moss will be attending the Village Hall committee on 8 February 2022.
- b. Report from Mrs Rosemary Powell, Rutland County Councillor;  
She has been assisting Flood Action Group and was able to confirm some of the questions Mr Harman had raised during his presentation: there is Flood Warden Training available to volunteers: and Rutland County Council Highways are responsible for putting out highway's signage. Mrs Powell is trying to get a representative from the EA Trent Rivers catchment to visit and provide information.

She also reported that RCC have a hardship fund for those in financial difficulties.

**13510**

Planning matters

- a. To consider feedback on progress of the Neighbourhood Planning Steering Group: Mr Kevin Thomas reported the Survey has been completed, results are in and being considered. The Housing Needs Analysis is in progress and should be completed in March. The group should have a draft plan by end of March.
- b. To consider feedback within the recent Neighbourhood Planning Survey that may be properly addressed by the Parish Council. It was noted some people responding to the survey seemed not to be aware how many of the services and institutions they valued were provided by village residents, acting as volunteers. It was AGREED the Clerk would draft an informative article for 'The Grapevine'.
- c. To consider plans received between 3 January and 7 February 2022 (where comments may still be submitted), including:

Mrs Moss left the meeting

**2022/0028/FUL:** 39B Main Street: to vary condition 1 of application 2018/1187/PRC [to change use from Class A1 (Shops) to Class A3 (Restaurants and cafes)] and to extend opening hours to 10.30pm and include opening on Bank Holidays. Mr Greenlay raised issues concerning: The close proximity of this unit to residential properties; in particular the high likelihood of noise disturbance if the property were to operate in the evenings or on a Sunday or Bank Holiday. The very limited interior floor space and the need for social distancing due to on-going incidence of Covid makes queueing on the walkway and the private driveway immediately to the west of the unit likely. There is also a high likelihood of noise disturbance if any deliveries were to be made to the unit before 7am. The hours of operation on this unit are restricted under the terms of the current permission, any relaxation in these limits is likely to have a detrimental impact on nearby residences. Whilst the application does not include a request for local exhaust ventilation it is worth noting that the restricted footprint of the unit may make ventilation problematic. An extract ventilation system would not be suitable on this site; the unit is single-storey, flat roofed with the windows of an adjacent first floor flat opening over the roof.

Due again to the close proximity of residential properties, the Parish Council also has concerns about the potential for odour-nuisance arising from any cooking methods where fatty-esters and aromatics may be released to atmosphere. The Parish Council does not believe that the size and location of this unit lends itself to use as a hot-food take-away without causing significant traffic issues on Main Street, associated litter and disturbance to nearby residents. It was AGREED the Parish Council's opposition to

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varying the operating conditions attached to the 2018 permission should be forwarded to the Planning Authority together with their concerns.

Mrs Moss rejoined the meeting.

**2022/0079/FUL:** Home Farm, Melton Rd; demolition of existing linked garage and replacement with 1.5 storey side extension, etc. + new detached garage: No comments offered.

Mrs Wilkins left the meeting.

**2022/0128/FUL:** 11 Ashwell Rd: proposed extension to garage to form workshop and change roof finish. No comments offered.

Mrs Wilkins rejoined the meeting.

**2021/1220/FUL:** 79 Main Street. remove condition 3 of application 2020/0685/FUL and retrospective application for storage shed. Revised drawings. The Parish Council AGREED that the property is among residential properties and the restrictions were put on to protect the neighbours' enjoyment of those properties and nothing seems to have altered. The restrictions should be maintained.

d. Planning updates received:

**2022/0812/FUL:** 4 Stapleford Rd, first-floor extension; consent from RCC subject to adherence to details provided.

**2021/1096/FUL:** 55 Main St, demolition of existing garage and replacement, etc. Consent from RCC.

e. To consider the Applicant's response to Rutland County Council on the Parish Council's comments offered on application **2021/0028/FUL**. The Parish Council was concerned that the developer seemed unaware of the impact of reduced water-holding times on the issues of flash flooding and pluvial flooding that affects the village.

Mrs Arnold left the meeting.

#### **13511** The Banks

- a. Update on work done in January 2022: free-floating tree-limb was removed from stream on 25 January 2022.
- b. To consider request to locate a time-capsule within the area of The Banks, in celebration of Her Majesty's Jubilee. The Queen's Jubilee group favourably considered a request from a donor to create and bury a time-capsule. It was AGREED that the capsule could be buried on The Banks, in Autumn 2022 and the Clerk would keep a record of its location.
- c. Other issues including new estimate of maintenance costs. It was AGREED the present contract should continue for the 2022 season.

#### **13512** Highways and village maintenance matters for report and to agree any necessary action. The cracked drain cover on Main Street has been addressed by RCC. Mud on Station Road was reported to RCC on 17/1/2022.

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**13513** Financial Business

- a. To receive the details of expenditure and receipts up to 31 January 2022:

At the 30 January 2022 the Council has £26415.73 in this year's budget (including grants yet to be reconciled/returned). During the month £10.00 bank-charges have been imposed; leaving £26405.73 (deduction included under February expenses).

During January two payments were received into the account in error: one for £80.00 and one for £54.00; both these payments were intended for the Grapevine Group. The Parish Council is not entitled to this money. It was therefore AGREED the sum of £134.00 shall be forwarded to the Grapevine Group to remedy the error (with the consent of the payers).

- b. To consider invoices received in January and approve payments, as appropriate:

Caretaker (Jan. 2022)	£ 62.73
Internal audit fee 2021-22	£ 260.00
Long Clawson Charity Vouchers	£ 2240.00
Neighbourhood Planning Consultant 3 days	£ 1890.00*
Whissendine Village Hall (room hire)	£ 143.00*
RCC Q3 Payroll	£ 2155.63
RGC Contracting Services install VG corner posts	£ 140.00
Hosting charge for whissendine.net for 2022 (C Miles)	£ 86.26
Domain name for 2022 whissendine.net (C Miles)	£ 18.14
RCC Street Lighting Recharge	£ 1062.12

A transfer from the Poors' Land Long Clawson account was authorized for £2240.00 to cover the cost of charitable funds distributed.

\* Denotes amount covered/part covered by grant.

- c. To consider report of Responsible Financial Officer on the letting, monitoring and payment processes of the routine maintenance contract for The Banks following suggestion of inadequate invoicing procedures from a village resident on 20 January 2022 (by email): It was AGREED that The Banks Maintenance Contract should be put out for re-tender in Autumn 2022.

**13514** Queen's Jubilee arrangements:

- a. To consider the appointment of a professional caterer to provide a hog-roast for 250 in the evening of 4 June 2022 as part of the celebrations at the Sport's Club. Following a receipt of a higher quote and a number of caterers being unavailable. It was AGREED to appoint Grasmere Farm to provide the hog-roast at a cost of £1750 for 250 (as per contract). It was AGREED the Clerk should sign the contract on behalf of the Parish Council.

- b. To agree the payment of a £400 deposit to accompany the signed contract to the approved caterer: The deposit was AGREED.

- d. On-going business not scheduled elsewhere on agenda:

- a. To note the resignation of one of the two Flood Warden's in the village (email 18 January 2022) and to consider whether applications for a second volunteer Flood Warden should be advertised. Clerk to advertise vacancy.

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- b. To agree the agenda for the Village Meeting on 16 March 2022: An agenda was AGREED.
- c. RCC's Call for Sites for their New Local Plan started on 4 February. The Parish Council is requested to assist in ensuring that residents are clear about what the process entails, and how it fits into the wider process of preparing the Local Plan. RCC have made publicity material available.
- d. Whissendine has been selected to participate in Community Speed Watch in 2022:
  - Project lead in Whissendine. Cynthia Moss
  - 3 locations in the village (in 30mph limited area) which could be assessed for inclusion in the scheme. The location will need a clear view of on-coming vehicles within the speed-limited zone and have safe standing room for 4 volunteers in a visible location: Melton Road, Main Street and Oakham Road.
  - Names of sufficient volunteers for all sessions; 4 volunteers per session (over 18 years) each session 1.5 hours. Sessions over a 2-week period in day light. (Rosemary Powell, Cynthia Moss, Pat Lake, Paul Greenlay, Paul Harris, Anna C, Geoff C & Sue Lammin.)
  - The Clerk to provide details to RCC Lead so all named volunteers can be trained.
  - The Clerk to ensure WPC's insurers are aware of the time and date of sessions in the village so that insurance is adequate.

e. Correspondence

4/1/2022 Precept request for 2022/23 submitted to RCC by email  
 11/1/2022 copied into email from RD to Planning Authority re 2021/1263/OUT  
 11/1/2022 notes from RCC's Climate Action meeting 4/1/2022 received and circulated  
 11/1/2022 copy of Rutland Health & Wellbeing Strategy 2022-25 received and circulated.  
 11/1/2022 request to bury time capsule (see minutes above).  
 17/1/2022 following complaints; RCC contacted via Fix-My-Street re mud on Station Rd  
 18/1/2022 email including resignation of Flood Warden (see minutes above).  
 19/1/2022 email from Leics. Police confirming attendance of PCSO by school on 20/1/2022.  
 20/1/2022 email from MH requesting breakdown some financial costs -data not collected  
 20/1/2022 email from Harris Lamb: applicant's response to WPC's comments on 2021/1263/OUT  
 26/1/2022 email from Community Speedwatch (see minutes above)  
 28/1/2022 email from RCC re Local Plan prep: Call for sites. (see minutes above)  
 4/2/2022 email from Banks maintenance contractor re: 2022 prices inc. due to cost pressures

Meeting closed 21.21